



# BROC Head Start

## Report to the Community 2010 - 2011

Grant # 04CH2524

### Age-Actual Enrollment

3 year olds---117 (56%)

4 year olds---93 (44%)

**Total -210**

**Funded Enrollment---183**

**Average Daily Attendance 85%**

**Average Monthly Enrollment - 183**

**Number of More at Four Slots**

Ashe-----17

Wilkes-----33

BROC Head Start is a federally funded child development program designed to prepare disadvantaged children for kindergarten and link families to services and education that will promote child and family success. Counties served are Alleghany, Ashe, and Wilkes for families who meet income guidelines. No fees are charged.

BROC Head Start had a triennial Office of Head Start Federal Monitoring Review March 27-April 1, 2011. The review went very well, and the program is expecting an official letter from the Office of Head Start, which will determine if non-compliances were identified during the review.

BROC Head Start had a triennial Child and Adult Care Food Program State Review April 5-6, 2011. This review went very well, with only one corrective action needed. The program was instructed to submit all food related supplies under the "Operating Cost" line item within the budget.

There were no findings in the Head Start portion of the organization-wide audit, covering expenditures for the period of July 1, 2009 through June 30, 2010 of Blue Ridge Opportunity Commission, Inc, as determined by Gatewood, Hughey and Company, C.P.A. and the Department of Health and Human Services – Administration for Children and Families.

### Family Information

Number of Families Served 193  
 Number on TANF / SSI..... 43 (22%)  
 WIC-----125 (65%)  
 Number below Poverty Level 158 (82%)  
 Number above Poverty Level 17 (9%)  
 Single Parent Families----- 78 (40%)  
 Two Parent Families..... 115 (60%)  
 Employed-----128 (66%)  
 Unemployed----- 65 (34%)  
 In School or Training-----18 (9%)  
 Less than High School-----102 (53%)  
 High School or GED-----58 (30%)  
 Some college-----27 (14%)  
 Bachelors Degree-----6 (3%)

### Family Services

- ❖ 129 (67%) of families needed and received intervention services
- 108 (56%) of families received Emergency/Crisis intervention services for food, shelter & clothing
- ❖ 12 Parent Education Newsletters were distributed bi-monthly
- ❖ 30 Parent Education Workshops provided in the tri county
- ❖ 123 (59%) of children were transported by Head Start buses

### Partners in Service

Wilkes Public Health Dental Clinic  
 Alleghany Co. Partnership for Children  
 Ashe County Partnership for Children  
 Wilkes County Partnership for Children  
 Wilkes Community College  
 NC Cooperative Extension  
 N.C More at Four Program  
 NC Collaboration Office  
 Wilkes County Health Department  
 Ashe County Health Department  
 Alleghany County Health Department  
 Arlena Creasman, MH Professional  
 Wilkes Co. Public School System  
 Ashe Co. Public School System  
 Alleghany Public School System  
 LabCorp  
 Nationwide Testing Association  
 NC Division of Motor Vehicles-Driver  
 Education Specialist  
 Head Start Body Start

### Special Needs Children

24 Children (13 %) had disabilities

Top issues identified were:

- Developmental Delay
- Speech/Language

### Primary Language

English----- 158 (75%)

Spanish----- 52 (25%)

### Enrollment by Race

White.....183 (87%)

Black..... 17 (8%)

Multi-Racial..... 10 (5%)

### Enrollment by Ethnicity

- Hispanic 61 (29%)
- Non-Hispanic 149 (71%)

### Center Information

5 Centers (10 Classrooms)

5 Star Licenses -5

### Facility Types

School Systems.....0

Community Buildings ..... 1

Agency Owned Centers....4 (3 of which are modular units)



### Health & Nutrition Services

64,118 Nutritious meals were served to children

199 children had up to date physicals.

193 children received dental exams; 31 children (16%) were identified as needing services. Eleven (36%) of those children have completed their treatment. Dental homes were identified for 196 children. All others dropped before exams could be completed, or parents refused services.

201 children enrolled were up-to-date on their immunizations.

6 Behavioral health referrals with 6 follow-up's performed, and there were no behavioral health referrals to outside agencies.

206 Children had identified medical homes by end of enrollment.

4 children were identified as needing medical treatment and received medical treatment.

### Child Screenings

**Developmental** – 196 screened and 10 received intervention services

**Hearing** – 191 screened and 0 needed intervention services

**Speech** – 192 screened and 14 needed and received services

**Vision** – 196 screened with 29 needed follow-up and 100% received services.



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### Volunteer Information

Total Number of Volunteers	488
Parent or Former Parent Volunteers	186
Total Volunteer Service Hours	10,314.25
Total Volunteer Service Dollars	\$110,319.00
Total of Other In-Kind Services	\$81,592.41
<b>Grand Total -</b>	<b>\$191,911.41</b>

Congratulations to the Head Start Centers Top Volunteers!

Cub Creek Center – Jason Smith	71 Hours
Gap Civil Center – Antonia Sanchez	76 Hours
Lomax Center – Hope Guynn	76.5 Hours
N. Wilkesboro Center – Billie Pruitt	163.25 Hours
Sizemore Center – Andy Widner	477.5 Hours
Home Base – Jenna Church	6.5 Hours

Congratulations to Billie Pruitt, Parent of the Year from the North Wilkesboro Head Start Center. Ms. Pruitt received this honor by volunteering the most hours from September through December 2010.

Congratulations to all Head Start Centers and Administrative Staff for an Awesome Job!

Cub Creek Center	\$77,086.85
Gap Civil Center	\$35,407.91
Lomax Center	\$18,537.90
North Wilkesboro Center	\$15,839.60
Sizemore Center	\$33,081.49
Wilkes Home Base	\$457.82
Administrative Office	\$11,499.84

Thank You Volunteers for a Great Year!

The program had 49 Employees and 14 (29%) were current or former Head Start Parents.

### Parent Involvement Activities

Parent/Teacher conferences were held this program year in the months of October and in March.

Head Start Center Parent Committee meetings were held monthly at each of the five centers.

A total of 29 meetings were held this year with the following educational topics provided by speakers:

- BROC Housing/Weatherization Program
- Childhood Illnesses & Communicable Diseases
- Children's Brain Development
- Children's Nutrition Issues
- Children's Self Esteem
- Creating a Family Activity-Scrapbooking
- Curriculum Planning
- Fire Safety Training for Children & Parents (held during the class day)
- How Children Learn to Read
- Importance of Taking Care of Children's Baby Teeth
- Parent Orientation on Program Governance
- Raise a Reader Program
- Television/Media/ and How It Effects Children's Language
- Transition to Kindergarten

Head Start Parent Activity Projects Chosen:

- 1 Center Chose Scrapbooking with Family
- 4 Centers Chose Family Photos

### Special Initiatives

On September 24, 2009 BROC Head Start received a HSBS grant for the amount of \$4,828.19 for the Sizemore Head Start center. An Outdoor Learning Environment (OLE) Committee was formed and plans were carried out. Sizemore Head Start now has a play space that is not only beautiful and safe, but also allows the Head Start children to have an outdoor environment that provides a special stage for action and stimulates play, learning, and physical activity.

In April 2010, BROC Head Start applied for the Head Start Body Start (HSBS) Play Space Grant award for the Cub Creek, Gap Civil, Lomax and the North Wilkesboro Head Start centers. These grant funds are specifically earmarked for outdoor play space enhancements. As of today we are still waiting to hear back from the HSBS grant committee.

BROC Head Start has applied again this year for the E-rate discounts from the Schools and Libraries Universal Service Administrative Company (USAC). E-rate provides discounts to assist in the service categories: Telecommunications Services, Internet Access, and Internal Connection other than basic maintenance, and Basic Maintenance of internal connections. BROC Head Start is now waiting for the Funding Commitment Decision Letter which contains the USAC decision on funding request. If accepted, BROC Head Start will receive discounts of up to 90% of the costs of eligible services.

### Teacher Information

100% of classrooms have Teachers with Associate or Bachelor Degree

100% of Teacher Assistants have at a minimum the NC Early Childhood Credential and 36% have Associate Degrees.

50% of Teachers and 60% of Center Coordinators have a Bachelors Degree

Average Annual Teacher Salary \$17,650.00

10% of teachers are enrolled in higher degree programs.

### Program Governance Training

- Orientation for new Policy Council members on functions, roles and responsibilities was provided before the first meeting on October 14, 2010.
- A PowerPoint presentation for Policy Council and Board members on the Head Start Monitoring Protocol was held on November 4, 2010.
- Program Self-Assessment Training was provided to Board Members and Policy Council.

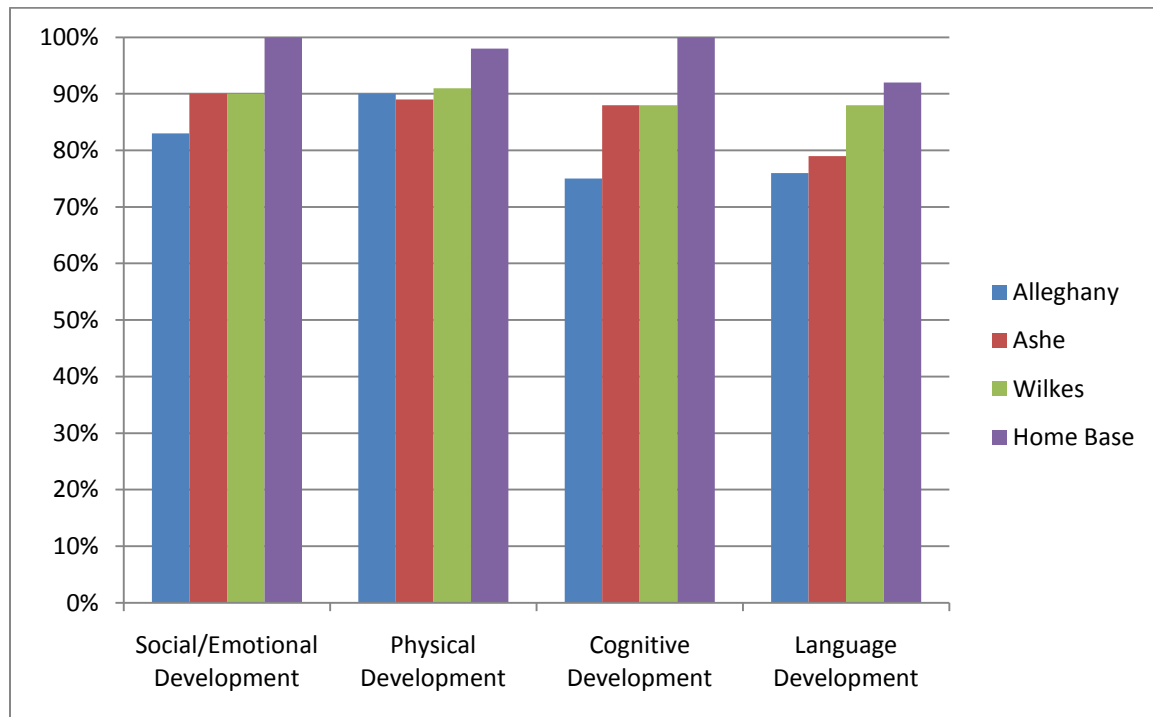


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### **BROC HEAD START OUTCOMES** GAINS AND AVERAGES FOR ALL CLASSROOMS - FY 2010-2011



#### School Readiness Efforts

- Child's Interest Survey is completed by the parent at the beginning of the program year and updated throughout the program year
- IMIL (I'm Moving, I'm Learning) curriculum implemented into the daily activity plans
- Children took field trips to the local elementary schools to visit kindergarten classrooms
- Kindergarten Readiness Checklist was completed on all children attending kindergarten in the fall
- Kindergarten Teacher spoke to parents at the Parent Meetings to discuss transition into the school environment
- Transition Handouts were given to all parents at the end of the program year to help with the transition from Head Start to kindergarten
- Continued to implement the Raising A Reader Program to promote literacy

**BROC HEAD START Financial Report**

FY 2010-2011

Jun-11

DHHS - ACF Funds Program Account 22	2010-2011 Allocation	YTD Expenditures	Target % Expended	Balance
Personnel	854,006.00	870,980.00	102%	(16,974.00)
Fringe	288,116.00	353,521.00	123%	(65,405.00)
Travel	2,000.00	2,000.00	100%	0.00
Equipment	-	0.00		0.00
Supplies	26,100.00	59,438.00	228%	(33,338.00)
Contract Services	14,000.00	4,654.00	33%	9,346.00
Facilities/Construction	-	0.00		0.00
Other:(utilities, phone, insurance licenses,maintenance, etc.)	191,578.00	247,890.00	129%	(56,312.00)
Indirect Charges	87,000.00	79,750.00	92%	7,250.00
<b>Total</b>	<b>1,462,800.00</b>	1,618,233.00	111%	(155,433.00)

DHHS - ACF Funds Program Account 22	In-kind Needed 2010-2011	Received To Date	Balance Needed
Non-Federal Match @ 20%	<b>365,700.00</b>	254,795.00	<b>30%</b> 110,905.00

DHHS - ACF Funds Program Account 20	2010-2011 Allocation	YTD Expenditures	Target % Expended	Balance
Staff Training & Technical Assistance	<b>20,807.00</b>	20,807.00	100%	0.00

DHHS - ACF Funds Program Account 20	In-kind Needed 2010-2011	Received To Date	Balance Needed
Non-Federal Match @ 20%	<b>5,202.00</b>	5,202.00	<b>0%</b> 0.00
		1,899,037.00	

<b>Through 6/30/11</b> Revenue/Expenditures	Previous Month Balance	Received for the month	Expensed To Date	Ending Month Balance
USDA (Food Program) Reimb.	85,832.59	8,723.39	85,764.09	8,791.89
Local Funds (Wilkes Co.)	638.64	319.98	958.62	0.00
Local Funds, (Ashe, Alleghany Co.)	180.00	0.00	180.00	0.00
Miscellaneous Receipts	26,929.84	110,282.82****	137,212.66	0.00
Wilkes Community Action - Gift	400.00	0.00	400.00	0.00
Alleghany Planning Committee-Gift	600.00	0.00	600.00	0.00
	28,748.48	110,602.80	139,351.28	

**HEAD START - General Fund**

	Balance Forward	Receipts	Expenses	Balance
	222,261.61			
Wilkes County More at Four Program (Reimb)		0.00	0.00	
Ashe County More at Four Program (Reimb)		7,922.00 May	0.00	
Wilkes County DSS Subsidy Program		14,848.00 May	0.00	
Davie County DSS Subsidy Program		0.00	0.00	
Parent Fees (Extended Day)		1,120.32	0.00	
Less: June Expenses				
	<b>Totals</b>	23,890.32	**** 150,312.27	95,839.66