



BROC Head Start

Report to the Community 2012 - 2013

Grant #
04CH2524

Age-Actual Enrollment

3 year olds---**131**
4 year olds---**102**

Total - **233**

Funded Enrollment---**183**
Average Daily Attendance **79%**
Average Monthly Enrollment - **183**

Number of NC Pre-K Slots
Ashe-----**18**
Wilkes-----**18**

BROC Head Start is a federally funded child development program designed to prepare disadvantaged children for kindergarten and link families to services and education that will promote child and family success. Counties served are Alleghany, Ashe, and Wilkes for families who meet income guidelines. No fees are charged.



Child & Family Information

Number of Families Served	213
Number on TANF / SSI.....	26
WIC-----	134
Children below Poverty Level	202
Children above Poverty Level	31
Single Parent Families-----	93
Two Parent Families.....	120
Employed-----	136
Unemployed-----	77
In School or Training-----	34
Less than High School-----	105
High School or GED-----	77
Some college-----	26
Bachelor's Degree-----	5

Primary Language

English-----**174**
Spanish-----**58**
East Asian..... **1**

Enrollment by Race

White.....**209**
Black..... **9**
Multi-Racial..... **9**
Asian.....**1**
American Indian.....**2**
Other.....**3**

Enrollment by Ethnicity

- Hispanic.....**63**
- Non-Hispanic. **170**

Center Information

5 Centers (10 Classrooms)
5 Star Licenses -5

Facility Types

School Systems.....**0**
Community Buildings **1**
Agency Owned Centers....**4** (3 of which are modular units)

Child Screenings

Developmental - 219

Hearing - 213

Speech - 211

Vision - 215



Transportation

An average of 74 children was transported on a daily basis to and from the Head Start centers. The following is a breakdown per center:

- Cub Creek - average of 38 children transported by bus daily
- Gap Civil - average of 12 children transported by bus daily
- Lomax - average of 6 children transported by bus daily
- North Wilkesboro - average of 7 children transported by bus daily
- Sizemore - average of 11 children transported by bus daily

The Head Start buses averaged 396 miles traveled per day to and from the Head Start centers. The following is a breakdown per center:

- Cub Creek - average of 143 miles daily
- Gap Civil - average of 65 miles daily
- Lomax - average of 71 miles daily
- North Wilkesboro - average of 61 miles daily
- Sizemore - average of 56 miles daily

Seventeen Head Start staff members (37%) have their Commercial Driver's License. The program also contracted with one individual this year to drive a Head Start bus.

Health & Nutrition Services

230 children had health insurance by the end of enrollment.

197 children had up to date physicals by the end of enrollment.

203 children received dental exams. Thirty-three children were identified as needing services. A few children had appointments for treatment after the closing of the program year. Dental homes were identified for 205 children. All others dropped or enrolled late before exams could be completed, or parents refused services.

231 children enrolled were up to date on immunizations

9 Behavioral health referrals with 9 follow-up's performed, and there were no behavioral health referrals to outside agencies.

228 children had identified medical homes by end of enrollment.

38,676 meals were served this program year: Breakfast-17,270, Lunch-17,621
Snack-3,785

Family Services

- ❖ **101** of the families needed and received intervention services
- ❖ **96** of the families received Emergency/Crisis intervention services for food, shelter & clothing
- ❖ **34** Parent Education Newsletters & Calendars were distributed this year
- ❖ **20** Parent Education Workshops provided in the tri counties

Partners in Service

Wilkes Public Health Dental Clinic
Alleghany Co. Partnership for Children
Appalachian District Health Department
Ashe County Partnership for Children
Wilkes County Partnership for Children
Wilkes Community College
NC Cooperative Extension
N.C Pre-K Program
NC Head Start Collaboration Office
Wilkes County Health Department
Ashe County Health Department
Alleghany County Health Department
Arlena Creasman, MH Professional
Wilkes Co. Public School System
Ashe Co. Public School System
Alleghany Public School System
Lab Corp Occupational Testing Services
Nationwide Testing Association
NC DMV-Driver Education Specialist
Head Start Body Start

Fatherhood Activities

Two "Breakfast with Dads" were held at each center this year. A total of six Fatherhood meetings were held. A bird house building project was held at the Lomax center for the Lomax and Home Base children. Overall Fatherhood participation for the year was **54%**.



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Volunteer Information

Total Number of Volunteers	451
Total Volunteer Hours	10,940.04
Total Volunteer Dollars	\$163,462.44

In April each center held a Parent Appreciation Night where each volunteer was recognized and received a certificate for outstanding volunteer service to the Head Start Program during the past year. Special recognition was also given to the centers top volunteers. Congratulations to the centers top volunteers!

Cub Creek Center – Thomas Hamby	104 Hours
Gap Civil Center – Misty Anderson	92.25 Hours
Lomax Center Renae Hoosier	295.25 Hours
N. Wilkesboro Center – Evelyn Bailey	56.50 Hours
Sizemore Center – Melissa Intoppa	247.25 Hours
Home Base – Miki Huffman	58.50 Hours

Congratulations to all Head Start Centers and Administrative Staff for an Awesome Job!

Cub Creek Center	\$61,706.42
Gap Civil Center	\$13,835.36
Lomax Center	\$23,800.42
North Wilkesboro Center	\$13,218.88
Sizemore Center	\$ 37,020.59
Wilkes Home- Base	\$2,235.84
No-Site	\$11,644.93

Congratulations to Melissa Intoppa BROC Head Start Parent of the Year!!!

For the past two years Melissa has been a parent volunteer at the Sizemore Head Start center in Ashe County. For this current year alone, Melissa has volunteered 247.25 hours. Melissa is a volunteer that is willing to assist the program in whatever is requested and is very dependable person. She is a huge asset to the BROC Head Start Program.

Melissa serves on the following BROC Head Start Program Governance committees. These committees share responsibility for overseeing the delivery of high quality services to children and families. There is no pay for being on any of these committees. It is all volunteer time. Melissa also travels to different counties (Ashe, Alleghany & Wilkes) to attend these meetings.

- Parent Representative for the BROC Board
- Member and Secretary for the Head Start Policy Council with participates in policy making or in other decisions about the Head Start program.
- Member on the Personnel Committee
- Member on the Volunteer Committee
- Chairperson representing the Sizemore Head Start Parent Committee

On March 13 through March 15, 2013, Melissa attended the 43rd Annual NC Head Start Association Training Conference in Raleigh, N.C. On Thursday, March 14, Melissa represented the BROC Head Start program at the "Parent of the Year" awards ceremony.

Special Initiatives

The Wilkes Community Action Committee donated \$800 to the BROC Head Start Program this program year. The Alleghany Planning Committee donated \$600 to the Gap Civil Head Start Program to assist in the purchase of needed supplies and materials.

Blue Ridge Opportunity Commission Head Start won a competitive grant to provide training and technical assistance to licensed child care providers on how to effectively engage families to child care and early education providers in Alleghany, Ashe, Surry, Yadkin and Wilkes Counties. The grant is part of the North Carolina TQRIS (Tiered Quality Rating Improvement System) Family Engagement Standards Project. This funding opportunity is made possible through the Race to the Top - Early Learning Challenge Grant and administered through the North Carolina Head Start State Collaboration Office.

The program had 47 employees and 16 (34%) were current or former Head Start Parents.

Parent Involvement Activities

Parent/Teacher conferences were held this program year in the months of October and in March.

Head Start Center Parent Committee meetings were held monthly at four of the five centers and bi-monthly at one center.

A total of 25 meetings were held this year with the following educational topics provided by speakers:

- BROC Housing & Energy Conservation in the Home
- Building Children's Positive Self Esteem
- Childhood Obesity, Nutritious & Healthy Snacks
- Children's Brain Development
- Circle of Parents
- Creating a Family Activity-Scrapbooking
- Curriculum Planning
- Emergency Kits & Preparing for Emergencies
- Expanded Food & Nutrition Education Program
- Incorporating More Fruits & Vegetables in Children's Meals
- Multi-Cultural Holidays & Winter Season Crafts & Decorations
- Orientation to Mental Health Services for Children & Families
- Parent Orientation on Program Governance
- Raising a Reader Program
- Transition to Kindergarten/Kindergarten Readiness
- Ways to Encourage Children to Read

Head Start Parent Activity Projects Chosen:

- △ 3 Centers & Home-Base Chose Family Scrapbooking
- △ 2 Centers Chose Emergency Kits, First Aid Kits & Children's ID Kits

A Fall Festival was held at 2 Centers and a Children's Play "Aesop's Fables" was held at 1 Center. Parents' and Volunteers' Appreciation Nights were held in April at each of the five Head Start Centers. Wilkes Home Base Parents and Volunteers were invited to attend any of the Wilkes Head Start Centers' events.

Teacher Information

- 100% of classrooms have Lead Teachers with Associate or Bachelor Degree
- 100% of Teacher Assistants have at a minimum the NC Early Childhood Credential and 60% have Associate Degrees.
- 70% of Lead Teachers and 80% of Center Coordinators have a Bachelors Degree
- Average Annual Lead Teacher Salary, including fringe: \$25,420.00 (with Bachelor Degree); \$20,005.00 (without Bachelor Degree)
- Average Annual Teacher Assistant Salary, including fringe: \$14,477.00
- 50% of Teacher Assistants are enrolled in higher degree programs.

Program Governance Training

A brief overview of Policy Council functions and responsibilities was presented at the first Parent Meeting of Program Year 46 at each Head Start Center. On October 25th, 2012, a more in depth training was provided for new members in the BROC Wilkes Conference Room prior to when the first Tri-County Policy Council of PY 46 convened. The Policy Council Coordinator and/or Head Start Director provided one on one training to members as needed throughout the year. Team Leaders provided training on the Annual Program Self-Assessment to Committee Members, which included Policy Council and BROC Board members during the month of December 2012. A Board Retreat was held in December where BROC program directors provided intense training to the members about the different programs, their rules and regulations, and Board's role and responsibilities to the agency.



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Children with Disabilities

Thirty four children (16% of enrollment) were identified with disabilities during the program year. Four of the thirty four children dropped during the program year. One child exited therapy this year. Disabilities identified were speech/language impairment, developmental delay, autism, physical therapy and occupational therapy. The top areas identified were speech/language and developmental delay.

During analysis of assessment results for PY 46 2012-13, it was determined that the following obstacles prevented the children with disabilities from reaching all of their goals:

- Attendance is often sporadic; child is absent from center on therapy day;
- Field trips may have been scheduled on child's therapy day;
- Children were not diagnosed by IEP evaluation team until late in the program year; and
- Loss of Foster Grandparents and some were on extended medical leave.

The following strategies will be implemented to ensure that all children with disabilities realize achievement in all areas of assessment:

- 1) Parents will be informed of days that their child receives specified therapy services.
- 2) Parents will be encouraged to bring/send their child to school on a regular basis so as not to miss therapy sessions.
- 3) Program will continue to partner with the Foster Grandparent Program and will advocate for Foster Grandparents to be stationed in every classroom.
- 4) Program staff will ensure that Foster Grandparents are trained and knowledgeable of specific activities in order for them to assist children with disabilities.
- 5) All children with disabilities will be assigned to a Foster Grandparent.
- 6) The Disabilities Services Manager will advocate for children to be evaluated, identified, and provided services earlier in the program year (by mid-year) by Local Education Agency.
- 7) Program staff will watch closely the field trip schedules so as not to allow children to miss therapy sessions.
- 8) Program staff will educate and encourage parents to advocate for their children in order for services to be provided effectively and in a timely manner.
- 9) Teaching staff will send activities home so that parents can assist their child in the home environment.

The "Comparative Reports", which follow on the next 18 pages, enables users to compare children's scores to either widely-held expectations, to a nationally representative sample of children who have been assessed by *Teaching Strategies GOLD®*, or to a readiness benchmark which looks at a child's readiness as they move from Pre-K towards kindergarten entry. In *Teaching Strategies GOLD®*, children's knowledge, skills and behaviors are scored for each objective or dimension. The data a teacher enters into the online tool is used to generate these raw scores. In order for these raw scores to be used for comparison purposes, they need to be put on a uniform scale to compare skill levels across areas to better understand the whole child. These uniform scales enable users to generate comparative data. The report presents scores on a scale of 200 to 800 for each area of development. Using scaled scores enables administrators to compare a group of children's scores across areas, highlighting areas needing additional attention.



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Head Start Success Story

Written by: Lisa Salmon Childers

If you have ever wondered how much a child can benefit from an early education, then take a look at Dustin Hicks. Dustin first started attending the Lomax Head Start Center in Roaring River, North Carolina when he was only 3 years old. He then transferred to Cub Creek Head Start Center in Wilkesboro, North Carolina, where he remained until he completed the program before going into kindergarten.

Dustin has always had a big heart, and cared for the people around him. It began at this young age, with receiving the kindergarten award for "most caring" to this year, his final year of high school in receiving a competitive teaching scholarship dedicated to the memory of a local teacher, Rosalie Pendry Prevette. Dustin's compassion was greatly increased by the wonderful teachers and staff members that helped him throughout his Head Start years.

One such teacher, whom Dustin remembers as Ms. Emily, especially stood out with the sweet "goodbye" letter she sent home with him during his final days at Head Start. It is this kind of caring for young children that makes Head Start special and unique from any other type of child care available to parents.

Dustin will be graduating from North Wilkes High School in Hays, North Carolina on May 23, 2013. The determination that he has shown throughout his school years has helped him earn eight scholarships to date. Among these scholarships are some highly competitive ones, including the E. R. & Lillian Dimmette Scholarship, the Wilkes Art Gallery Scholarship, the Larry and Diane Stone Scholarship and one of the Wilkes Education Foundation Scholarships.

Dustin has been accepted to the University of North Carolina at Asheville in the Honors Program. He plans to double major in Art and English and to obtain teacher certification in both. He already has practice in the area of teaching, as he has volunteered at the Wilkes County Art Gallery in an assistant teacher role. For his senior project, Dustin helped to teach a group of young students and created projects for them to complete. He is a highly gifted artist and has just recently been chosen for his paintings to be published in a local poetry book that was put together by the Friends of the Wilkes County Library.

Dustin also has literally left his mark all around Wilkes County through his murals that are on display, including his work on the mural at Branciforte's Brick Oven and a mural on the wall of the Wilkes County Chamber of Commerce, both on Main Street in North Wilkesboro. The Tuscan-themed mural at Branciforte's Brick Oven was a project that gifted art students in the community were chosen to participate in, through the Wilkes Art Gallery Summer Arts Program. The representation of Doc Watson that Dustin painted on the wall of the Chamber of Commerce was the senior project of one of Dustin's close friends. Dustin also helped complete art projects in the area for two other friend's senior projects.

Dustin also began performing in local children's theatre productions during his junior and senior years of high school. He has played many secondary roles and also played a starring role of Harcourt in the production of the Princess and the Pea for the Wilkes High School Theatre Department. He really enjoyed meeting the children after the shows and was photographed several times after the production of Peter Pan, in which he played a pirate, while letting the children wear his pirate's hat. Many in the audience commented about how nice he was with the children and how much they enjoyed his performance.

Dustin has quite a long list of accomplishments already at such a young age. Perhaps one of the reasons he has accomplished so much so fast, has to do with the early attention and caring he received by being a Head Start child. It is a program that he definitely recommends parents to enroll their children in. Dustin still cares so much about the Head Start program that he volunteers yearly at the Easter egg hunts at the Lomax Head Start Center, where he first began Head Start, and where every day his grandmother cooks breakfast and lunch for the children attending there.



BROC HEAD START Financial Report

FY 2012-2013

JUNE 2013

DHHS - ACF Funds Program Account 22	2012-2013 Budgeted	YTD Expenditures	Target % Expended	Budgeted Balance
Personnel	828,504.00	815,405.00	98%	13,099.00
Fringe	328,064.00	318,201.00	97%	9,863.00
Travel	2,000.00	2,000.00	100%	0.00
Equipment	-			0.00
Supplies	26,823.00	21,380.12	80%	5,442.88
Contract Services	14,000.00	4,424.00	32%	9,576.00
Facilities/Construction	-			0.00
Other:(utilities, phone, insurance licenses,maintenance, etc.)	192,941.00	224,921.88	117%	(31,980.88)
Indirect Charges	81,000.00	87,000.00	107%	(6,000.00)
Total	1,473,332.00	1,473,332.00	100%	-

DHHS - ACF Funds Program Account 22	In-kind Needed 2012-2013	Received To Date	Balance Needed***	
Non-Federal Match @ 20%	368,333.00	225,432.00	39%	142,901.00

DHHS - ACF Funds Program Account 20	2012-2012 Allocation	YTD Expenditures	Target % Expended	Budgeted Balance
Staff Training & Technical Assistance	20,807.00	20,807.00	100%	0.00

DHHS - ACF Funds Program Account 20	In-kind Needed 2012-2013	Received To Date	Balance Needed***	
Non-Federal Match @ 20%	5,202.00	5,202.00	0%	0.00

Through 5/31/2013	Previous Month Balance	Received To Date	Expensed To Date	Ending Month Balance
Revenue/Expenditures				
USDA (Food Program) Reimb.	0.00	78,349.41	77,466.76	882.65
Interest Income - Checking	0.00	5.58	5.58	0.00
Local Funds (Wilkes Co.)	0.00	1,280.00	1,280.00	0.00
Local Funds, (Ashe Co.)	0.00	120.00	120.00	0.00
Local Funds, (Alleghany Co.)	0.00	114.00	114.00	0.00
Miscellaneous Receipts	0.00	12,475.97	12,475.97	0.00
RTT GRANT	0.00	15,000.00	12,029.00	2,971.00
Wilkes Community Action - Gift	0.00	700.00	700.00	0.00
Alleghany Planning Committee-Gift	0.00	600.00	600.00	0.00
	0.00	108,644.96	104,791.31	3,853.65

HEAD START - General Fund Checking

	Balance Forward	Receipts	Expenses	Balance
Through 6/11/2013	26,325.78			
(corrected)				
Ashe County NC PreK Reimb		10,500.00	APR/MAY	
Wilkes County NC PreK Reimb		5,100.00	APR	
Less: CHECKS WRITTEN				
A/P Indirect Cost PY 45				
Sales Tax		0.00	0.00	
NC PreK Salaries thru ppe 6/7/13				
NC PreK FICA thru ppe 6/7/13				
NC PreK Medicare thru ppe 6/7/13				
Supplies - NC HS Assoc.				
Other (maintenance, consulting fee)			610.11	
Indirect Cost				
Head Start Acct.			31,177.88	
Totals		15,600.00	31,787.99	10,137.79
				Bank balance 6/30/13