

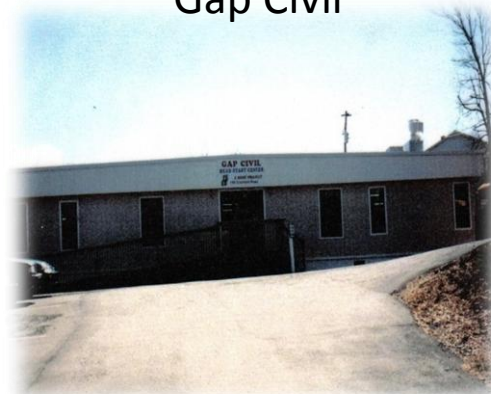
BROC HEAD START 2007-08 ANNUAL REPORT

Cub Creek

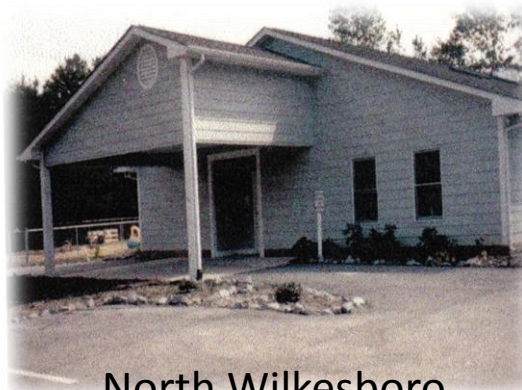


One of the five BROC Head Start Centers was scheduled for NC Rated License Renewal this past year. The North Wilkesboro Head Start Center maintained its Five Star Rating. The other four centers received annual compliance visits. The Cub Creek Head Start Center and the Lomax Head Start Center maintained Five Star Ratings. The Sizemore Head Start and the Gap Civil Head Start Centers maintained Four Star Ratings.

Gap Civil

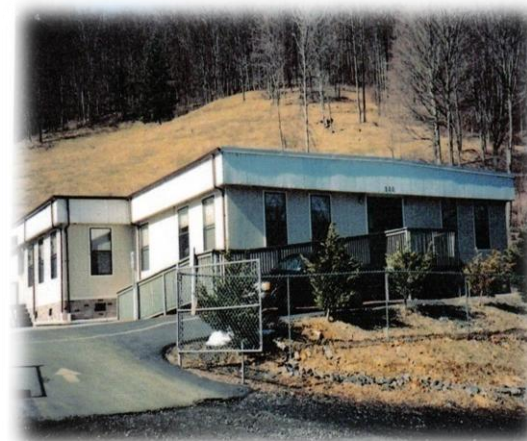


Lomax



North Wilkesboro

Sizemore





Family Services

- **221** children have been enrolled in the tri-county center classrooms
- From the 221 enrollment, class age levels were: three-year-olds totaled **123** children; four-year-olds **97**; five-year-olds **1** child
- Primary language of children: “English” **152**; “Spanish” **69**
- Ethnicity of children: Hispanic or Latino **69**; Non-Hispanic/Non-Latino **152**
- Children represent **208** different families
- Parental Status: One-Parent/Guardian **96**, Two-Parents/Guardians **112**
- A total of **621 referrals** have been made to local and state agencies this year.
- An informational brochure was developed this year for English and Spanish speaking parents on the Family Partnership Agreement (FPA) process.
- A new FPA form was developed this spring (for the upcoming Program Year) as a result of the Empowerment Skills classes. The new form is more strength based, rather than needs deficit; it will also provide the families with a “shared power” approach, rather than a deficit “power over” approach.

Transportation

- An average of **130 (71%)** of the Head Start children were transported daily on school buses.
- All children enrolled in Head Start this year received age appropriate pedestrian safety and school bus safety training.
- All **19** school bus drivers of Head Start's buses received "On the Road Performance Evaluations" this year.
- Head Start has continued to focus on operating a Drug Free Workplace Program. All drivers were part of a random drug and alcohol testing by the National Testing Association (NTA), Inc. this year.
- A new bus, a 21-passenger with wheelchair lift, was purchased this program year .
- The program entered into a vehicle (bus) maintenance contract with Allegheny County Public School Bus Garage.



Health Services



Report of required screenings and assessments

- Behavior - 209
- Dental Exam - 195
- Developmental - 182
- Growth Assessment - 204
- Hearing - 184
- Nutrition Assessment - 209
- Sp/Lang - 173
- Vision - 178
- Health History- 205
- Hemoglobin / Hematocrit - 156
- Lead - 157
- Physical Exam - 206
- Immunization – 206

Mental Health Services



Mental Health Professional

- 23 - Number of classroom observations spent on-site made by mental health professional

Mental Health Services

- 7 - Number of children who were served by the mental health professional

Mental Health Referrals

- 6 - Number of children who were referred for mental health services outside of the Head Start program
- 7 - Number of children who received mental health services

Education & Staff Development

- Emergency Preparedness Plans were developed in each center by the respective staff. These plans included information and procedures for evacuation of children and staff in the event of an emergency or crisis situation. Training for developing these plans was provided by Wilkes Partnership for children. The individual plans were reviewed by the trainer and found to be detailed and well written containing viable information needed for being prepared for emergencies and crisis situations. All centers received a Grab and Go Kit to be well stocked with supplies and ready in the event of an evacuation.
- The Head Start Director, the Family Services/Transportation Manager and the Education/Staff Development Manager attended training in Nashville, Tennessee on Eligibility, Recruitment, Selection, Enrollment and Attendance or ERSEA in Head Start on November 6-7, 2007.
- The Education/Staff Development Manager and the Parent Involvement/Disabilities Manager attended a two-day workshop entitled Responding to School Crises: An Integrated Multi-Component Crisis Intervention Approach on December 3rd and 4th at the Walker Center in Wilkes County.
- The Head Start Director, the Family Services/Transportation Manager, the Education/Staff Development Manager and the BROOC Executive Director attended a NCHS Directors' Caucus on January 16, 2008 in Winston-Salem to learn more about developing an Early Head Start Program serving children 0-3 and pregnant mothers. More information will be provided on this undertaking will be given as it becomes available.

Education & Staff Development (cont.)

- On February 13, 2008, the Allegheny Planning committee met at the Gap Civil Center. This committee donates funds each year to supplement the center's materials. This year their generosity allowed for a computer to be added in Classroom A for the children's use. BROC Head Start expresses deep gratitude for the continued support from the Allegheny Planning Committee to Gap Civil Head Start and the families served.
- Also in February, two BROC Head Start Lead Teachers attended training on "Foundations: Early Learning Standards for North Carolina Preschoolers." Three Family and Health Service Workers along with the tri-county Bi-Linguist attended a workshop in Asheville, NC to better resource health services for Spanish speaking families. Three Family and Health Services Workers and the Partnership Specialist attended training on Be Healthy Kids at the Wilkes Partnership for Children. Six Administrative Staff attended training in Atlanta Georgia on February 20th on "A Briefing on the New Head Start Act" presented by WKU T/TA Services. Three Lead Teachers attended training a workshop on the Picture Exchange Cards to support early language skills on Mar 3rd and 4th 2008.



Disabilities / Transition

- Transition information was given out to all parents who have children that will be attending kindergarten, which includes but is not limited to, Fun Times schedules in all three counties, and a Transition Newsletter.
- Transition activities were incorporated into the daily routine of the classroom by use of milk cartons, emptying trays, soft music at rest time, and a “Buddy System” in order to help a child feel more at ease when entering the program late in the year.
- Parents were informed about Kindergarten Readiness and actively participated in transition plans for their child.
- Collaborative/Transition Interagency Agreements are in place for the delivery of services in each county and a strong collaboration is maintained with all the LEAs.
- BROOC Head Start collaborated with the Appalachian Foster Grandparent Program to provide one-on-one assistance to children with disabilities as well as ESL in the classrooms in four of the five centers. Currently, there are seven (7) Foster Grandparent volunteers who are assisting in four (4) of the BROOC Head Start centers.
- Collaborative/Transition Interagency Agreements were in place for the delivery of services in each county and a strong collaboration is maintained with all the LEAs.
- BROOC Head Start served 33 children with special needs throughout the program year. Out of the 33, 6 children were diagnosed developmental delay, 9 developmental delay with speech/language, 12 speech, 2 developmental delay with speech/occupational/physical therapy, 1 developmental delay with occupational therapy, and 3 exited the program.



Nutrition Services

- The Food Service Workers worked very diligently to make sure all the children were fed nutritious meals and snacks. The BROCC Head Start program served as of April 30, 2008 a total of 23,120 breakfast meals, 23,892 lunch meals, and 17,770 snacks for a grand total of 63,752 meals for program year 41. The following is a total meal count for each center.
- Each center received all 3 required Child and Adult Care Food Program (CACFP) monitoring visits.
- Each family received nutrition information several times this program year. Nutrition information is sent out in English and Spanish.





Parent Involvement & Volunteer Services



- A total of 1,735 newsletters with information on various topics and developmental stages of the preschool child was sent home this program year. (1,109 English copies and 492 Spanish copies).
- The addition of a male Fatherhood Coordinator to the Parent Involvement Services has been extremely beneficial to the success for the Fatherhood Program. The Father/Father Figures attended events held at each Head Start Center, attended Tri-County Policy Council meeting, and Health Services Advisory Committee.
- There were 529 volunteers this Program Year. Thirty of those volunteers assisted the program by volunteering at more than one site. Two hundred sixty-eight (268) of the volunteers were either a parent or former parent. The total hours for the parents and or former parents that volunteered for 2007-2008 was 2,764.25 hours. That calculates to \$ \$24,655.01 for parents. The total volunteer hours for PY41 are 9,812.50. To date, the hours total to a value of \$230.047.90.



Managers

- The Managers made regular visits to the BROOC Head Start Centers for monitoring purposes. The surveillance system was also utilized to monitor individual classrooms to ensure required staff to child ratio and Developmentally Appropriate Practices were implemented



On-Site-Review

- The Office of Head Start conducted an On-Site-Review of the BROC Head Start Program the week of October 21-26, 2007. All service areas of this program were found to be in compliance with the Head Start Performance Standards and received a certificate stating that the Blue Ridge Opportunity Commission Head Start is an Exemplary Program.



Facility & Grounds Maintenance

- The program opened another classroom at Cub Creek this program year. The classroom accommodated 17 three-year olds. Having this classroom was very instrumental in maintaining the funded enrollment of 183.

