

BROC Head Start Annual Report 2018 - 2019

Grant #
04CH4713

Funded Enrollment----150

Average Daily Attendance
83%

Average Monthly Enrollment
- 150

Age-Actual Enrollment

3 year olds----91

4 year olds--- 73

Total - 164

Number of NC Pre-K Slots

Ashe-----16

BROC Head Start is a federally funded child development program designed to prepare disadvantaged children for kindergarten and link families to services and education that will promote child and family success. Counties served are Alleghany, Ashe, and Wilkes for families who meet income guidelines. No fees are charged.

Thomas E. Gatewood, Jr. C.P.A., P.C. completed the annual audit of the Blue Ridge Opportunity Commission for year ending June 30, 2018. BROC Head Start had no findings in the annual audit. The BROC Head Start Program did not have any HHS Monitoring Reviews during this program year.

Child & Family Information

Number of Families Served-----	<u>150</u>
Children receiving SNAP-----	<u>84</u>
Number on TANF / SSI-----	<u>23</u>
Children receiving WIC-----	<u>91</u>
Children's Family Under-Income-----	<u>120</u>
Children's Family 101-130% Income---	<u>16</u>
Children's Family Over-Income-----	<u>6</u>
Single Parent Families-----	<u>77</u>
Two Parent Families-----	<u>73</u>
Children in Foster Care-----	<u>7</u>
Children from Homeless Families--	<u>12</u>
Employed families-----	<u>98</u>
Unemployed families-----	<u>52</u>
In School or Training-----	<u>18</u>
Less than High School-----	<u>34</u>
High School or GED-----	<u>84</u>
Some college-----	<u>16</u>
Number with Advanced Degree Ed. --	<u>16</u>

Enrollment by County/Center:

Alleghany:

- Gap Civil - 33

Ashe:

- Sizemore - 33

Wilkes:

- Cub Creek - 66
- Lomax - 15
- North Wilkesboro - 17

Family/Community Partnerships Services

Total number of families served-----	<u>150</u>
-Participated in Family Partnership Agreement-----	<u>132 (88%)</u>
-Completed FPA Goals-----	<u>112 (85%)</u>
-Received intervention services-----	<u>93</u>
-Number of Parent Trainings provided at Parent Meetings-----	<u>17</u>
-Total Newsletters/Flyers sent out to parents containing education---	<u>47</u>
-Number of Monthly Calendars sent to parents containing education-9	

Children's Participation Years

- ❖ One Year-----109 children
- ❖ Two Years----- 55 children

Enrollment by Race

- White..... 138
- Black..... 14
- Multiple/Biracial.... 12

Enrollment by Ethnicity

- Hispanic..... 29
- Non-Hispanic..... 135

Transportation

A total of 92 children (56%) were provided school bus transportation services to and from the Head Start centers. The following is a breakdown per center:

- Cub Creek - 45 children received bus transportation services
- Gap Civil - 17 children received bus transportation services
- Lomax - 9 children received bus transportation services
- Sizemore - 21 children received bus transportation services

Child Screenings

Developmental: 161 Hearing: 161

Speech: 161 Vision: 161

Partners in Service

Wilkes Public Health Dental Clinic
Alleghany Co. Partnership for Children
Appalachian District Health Department
Partnership of Ashe
Wilkes County Partnership for Children
Wilkes Community College
NC Cooperative Extension
N.C Pre-K Program
NC Head Start Collaboration Office
Wilkes County Health Department
Ashe County Health Department
Alleghany County Health Department
Arlena Creasman, MH Professional
Wilkes Co. Public School System
Ashe Co. Public School System
Alleghany Co. Public School System
Lab Corp Occupational Testing Services
Nationwide Testing Association
NC DMV-Driver Education Specialist
Avante' Nursing Home
Triple P Positive Parenting Program
Fast Med Urgent Care

Primary Language

English-----152
Spanish----- 12

Center Information

5 Centers (10 Classrooms)
5 Star Licenses -5

Facility Types

School Systems.....0
Community Buildings 1
Agency Owned Centers....4 (3 of which are modular units)

Health & Nutrition Services

164 children were served this year; out of these:

- 163 children had health insurance by the end of enrollment.
- 100% of children had continuous, accessible health care by the end of enrollment
- 141 children were up-to-date on physicals by the end of enrollment.
- 156 children had continuous, accessible dental care by the end of enrollment. Forty-one children were identified as needing treatment and 33 children received treatment.
- 163 children were up-to-date on immunizations by the end of enrollment. 1 child was exempt from immunizations.
- 1 behavioral health referral was made this year.

50,553 meals were served this program year: Breakfast- 17,182; Lunch- 17,702; Snack- 15,669

Engagement of Fathers / Father Figures

From a total of 150 Families, 81 adult males living in the homes; 54% of families' homes with fathers or father figures.

The Number who were engaged in:

- the FNA Process-----53
- the Family Goal Setting Activities---53
- the Child Development Events 61
- the Parenting Education Workshops---8

Volunteer Information

Total Number of Volunteers	323
Parent or Former Parent Volunteer	166
Total Volunteer Hours	52,809.5
Total Non-Federal Share	\$603,925.14

In May each center held a Parent Appreciation Night where each volunteer was recognized and received a certificate for outstanding volunteer service to the Head Start Program during the past year. Special recognition was also given to the center's top volunteers along with a \$10.00 gas card. Congratulations to the center's top volunteers!

- + Cub Creek – Amy Johnson
- + Gap Civil – Lucy Hammock
- + Lomax – Keisha Patrick
- + N. Wilkesboro – Stephanie Crouse
- + Sizemore – Robin Jones

The program had 50 employees and **20 (40%)** are current or former Head Start Parents. The program also had **1** substitute, who is a former Head Start Parent.



BROC Head Start Grand Totals of Volunteer & In-Kind Services July 1, 2018 through June 30, 2019

	#Volunteer Hrs.	#Volunteer Dollars	#Other In-Kind	Grand Total
July	0.00	0.00	1721.90	1721.90
August	705.00	7491.96	683.08	8175.04
September	4058.55	45732.09	266.25	45998.34
October	6483.08	73025.34	275.77	73301.11
November	6314.04	71244.74	778.85	72023.59
December	7369.59	83329.82	560.56	83890.38
January	4386.57	50091.87	404.94	50496.81
February	6948.18	78708.89	624.25	79333.14
March	6089.18	69626.20	785.40	70411.60
April	5637.30	64208.40	463.43	64671.83
May	4818.01	52979.79	921.61	53901.40
June				
Grand Total	\$52,809.50	\$596,439.10	\$7,486.04	\$603,925.14

Teacher Information

- 100% of classrooms have Lead Teachers with an Associate or Bachelor Degree; 5 Lead Teachers have a Bachelor's Degree, 4 Lead Teachers have an Associate's Degree, 1 Co-Lead Teacher has an Associate's Degree, and 1 Co-Lead Teacher is enrolled in classes to obtain an Associate's Degree.
- 100% of Teacher Assistants have a Child Development Associate, or an Associate's Degree, or are enrolled in an Early Childhood Degree Program.
- 60% of Center Coordinators have a Bachelor's Degree
- Average Lead Teacher Salary: \$24,383 annually (with Bachelor Degree); \$17,553 annually (with Associate's Degree); and \$16,879 annually for Lead Teachers who have a Child Development Associate or state-awarded certification, credential or licensure. These figures do not include fringe benefits.
- Average Teacher Assistant Salary: \$15,909 annually. These figures do not include fringe benefits.

Special Highlights from this Program Year!

Attendance:

- Out of 164 children, 77 children attended classes between an 85% to 98% average daily attendance range (47% of all enrollees)

Parent Education:

- One Lomax Parent along with her center's Family Advocate completed the "Cooking Matters" class sponsored by Wilkes Partnership for Children
- Eleven (11) Head Start Parents, Grandparents and Legal Guardians completed the six sessions of the Center on the Social & Emotional Foundations for Early Learning (CSEFEL) "Positive Solutions for Families"; 7 families' children attended classes at the Alleghany Gap Civil Head Start and 4 families represented the Ashe Sizemore Head Start Center.
- Thirty nine (39) families throughout the tri-county program participated in Levels 2 and 3 of the universal Triple P Positive Parenting Program (PPP). The most frequent need identified by these families dealt with children's behavior issues; most chosen PPP Tip Sheets were: "Disobedience", "Fighting & Aggression" and "Tantrums".
- Seven (7) Head Start Parents and Legal Guardians participated in tri-county training provided at School Readiness Committee and Policy Council meetings.

Program Governance Training

A brief overview of Policy Council functions and responsibilities was presented at the first Parent Meeting of Program Year 5 of 5 2018-2019 at each Head Start Center. On October 16, 2018, a more in-depth training was provided for new members at the BROCC Wilkes Conference Room prior to when the first Tri-County Policy Council Meeting convened. The Policy Council Coordinator and/or Head Start Director provided one on one training to members as needed throughout the year. A Board Retreat was held in December where BROCC program directors provided intense training to the members about the different programs, their rules and regulations, and Board's roles and responsibilities to the agency.

Children with Disabilities

Thirty -three children (22% of total enrollment) were identified with disabilities during this program year. Eighteen of the children with disabilities were determined eligible to receive services prior to enrollment, and fifteen were diagnosed during the enrollment year. Disabilities identified were developmental, speech/language impairment and, multiple disabilities. The main disability identified was speech/language impairment.

*The chart below represents twenty-eight of the thirty-three children identified with disabilities. Four children dropped before the spring assessment and one child was diagnosed after the spring assessment was completed.

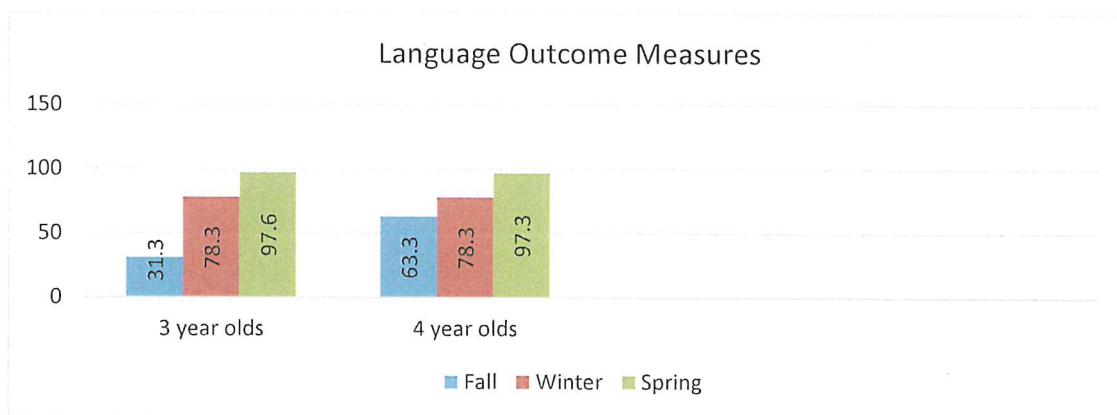
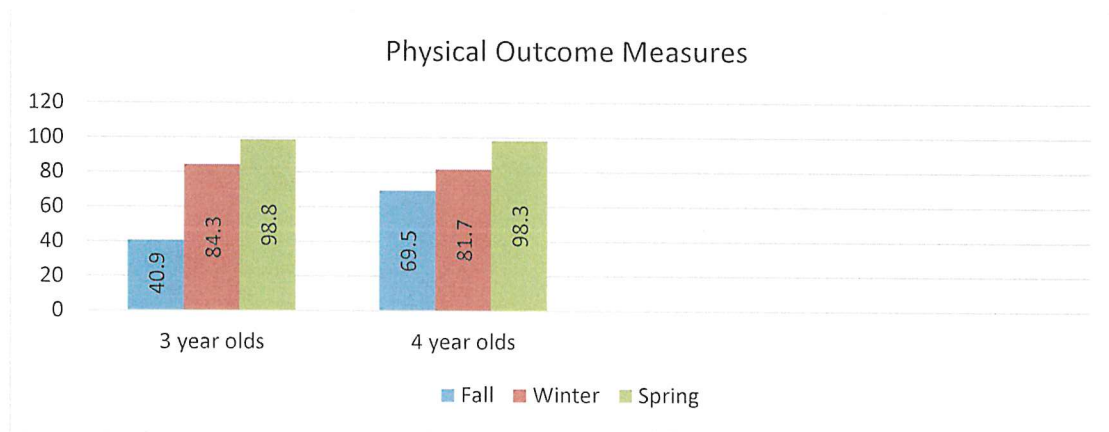
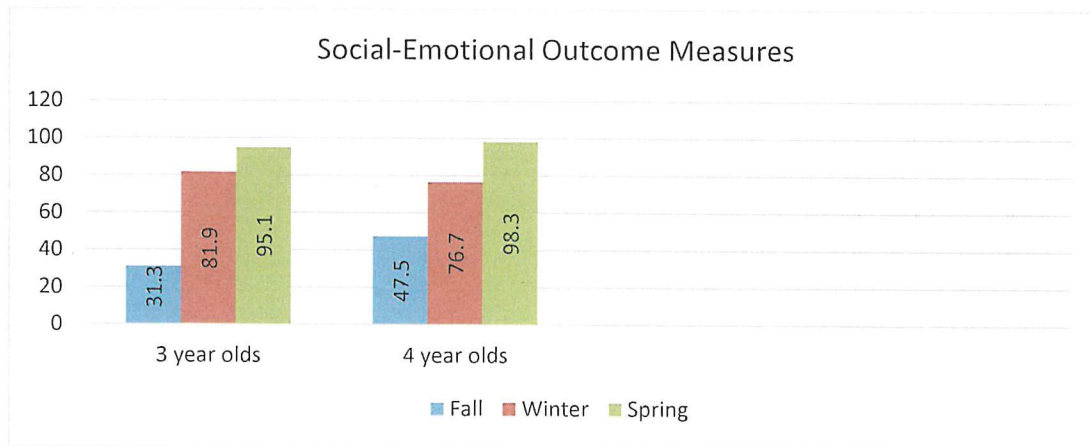
Area of Development	Number of Children	Number of Children Below	Number of Children Meeting	Number of Children Exceeding
Social-Emotional	28	0	17	11
Physical	28	0	18	10
Language	28	0	25	3
Cognitive	28	0	20	8
Literacy	28	0	26	2
Mathematics	28	3	22	3

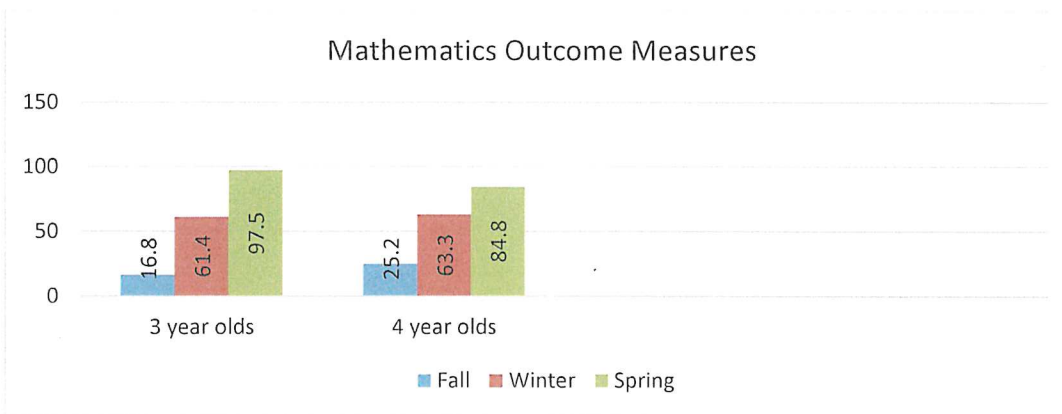
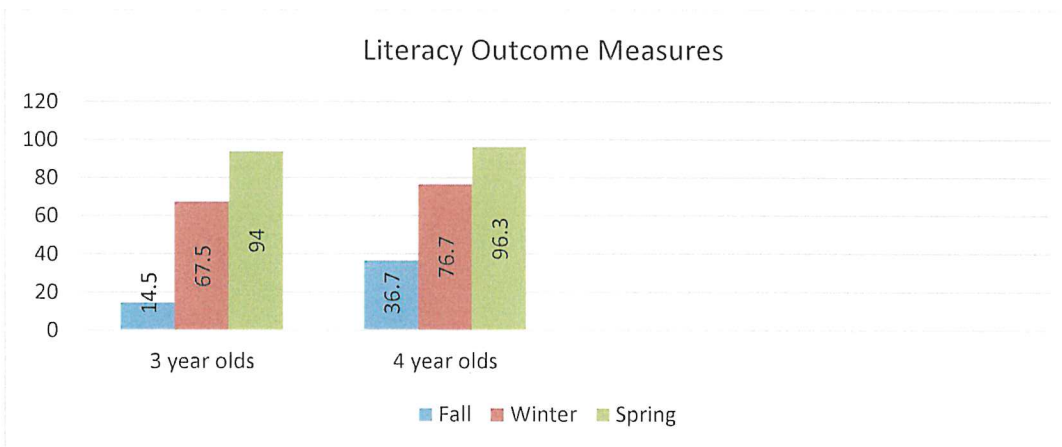
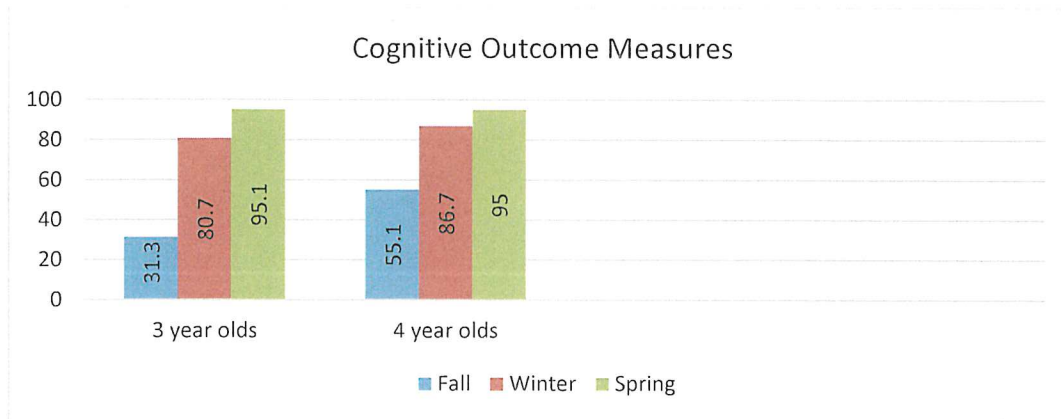
School Readiness and CLASS Implementation Outcome Data Children's Performance and Growth Reports

The Performance and Growth Reports (below) provide a big picture of how children are progressing toward meeting developmental and learning objectives. The reports can answer these questions:

1. Is this child or group of children meeting end of year expectations? (Performance)
2. Is this child or group of children demonstrating progress toward meeting expectations? (Growth)

The Performance Reports compare children's skills, knowledge, and behavior to widely held expectations for each age or class/grade level. The Growth reports show change over time. Children who begin with developmental or other delays, can still show gains toward meeting widely held expectations. Teachers use this information to adjust their instruction to meet the individual needs of each child.





CLASS

The BROC Head Start Program has been utilizing the Classroom Assessment Scoring System (CLASS), which is a research based tool that measures teacher-child interactions in Head Start classrooms. Using CLASS in monitoring is a part of a larger Office of Head Start effort to ensure that all Head Start children have access to classrooms that support cognitive and social development through effective teacher-child interactions.

CLASS observations were held three times this program year-once in the fall, once in the winter and another in the Spring. Below are the results of the CLASS observation for this program year:

CLASS Scores for 5 of 5 2018 – 2019

Domains	1st Observation (Fall)	2nd Observation (Winter)	3rd Observation (Spring)	Overall Program Scores
Emotional Support	6.26	6.23	5.96	6.14
Classroom Organization	5.86	5.66	5.34	5.62
Instructional Support	4.5	4.53	4.33	4.43



Letters to Center Staff from Head Start Parents

Letter to Lomax Head Start Staff:

Lomax Staff,

First off, y'all are an amazing group of people with compassion and love for little ones. Each one of you have a special gift and apply it when working with the children. Words couldn't even begin to describe the progress Cole has made over the past 2 years. I owe it to the wonderful teachers and staff. Not only have y'all made a positive impact in (child's name) life but mine also. The support you give to these kids is amazing! Always pray and use your God given talent and he will bless you!

Know that
you really do

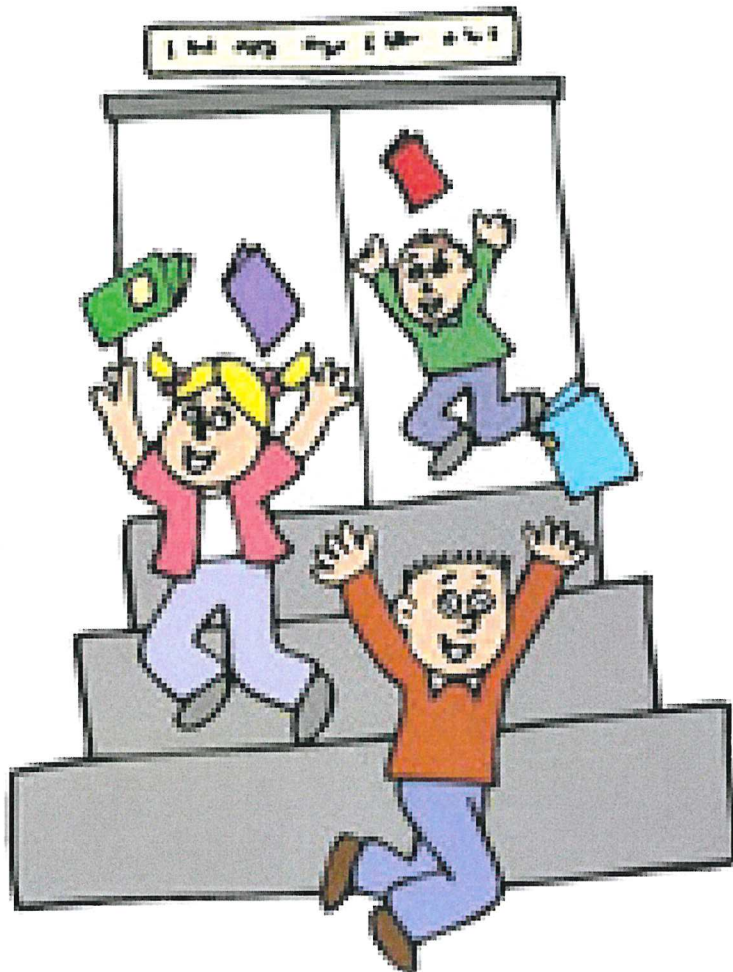
make a difference.

Just know we are very
thankful for each and every
one of you! It's hard to say
good-bye so I'll just say
see you later. Love each
and everyone of you! ♥

Mom's name

Facebook Post to North Wilkesboro Head Start Staff:

Anyone that knows (child's name) well knows that before being a part of the great program at Head Start N. Wilkesboro he was very much an introvert. He spoke very little words and struggled to transition. My goal for him was to socialize and interact with others and to use his words instead of pointing. I have to say a big thank you to his wonderful teachers that had patience with him and helped him bloom into such a great boy. All my expectations were met and he learned so much more than I had imagined. Could have never done it without you. He is now ready to go and change the world one step at a time.



BROC HEAD START

Program Year 5 of 5

FYE 6/30/2019

FY 2018-2019

Financial Report (Final)

As of JUNE 30, 2019

DHHS - ACF Funds Program Account 22		2018-2019 Budgeted		Target % Expended	Budgeted Balance
Personnel		1,048,577.00	1,091,557.00	104%	(42,980.00)
Fringe Benefits		364,192.00	319,699.00	88%	44,493.00
Travel		5,000.00	6,128.00	123%	(1,128.00)
Equipment		-			0.00
Supplies		48,225.00	77,757.00	161%	(29,532.00)
Contract Services		36,807.00	37,361.00	102%	(554.00)
Facilities/Construction		-			0.00
Other: Includes the following:		248,180.00	218,479.00	88%	29,701.00
UTILITIES - CENTERS/OFFICE/FIRE SYS.	1				
INSURANCE/LICENSES	2				
PROFESSIONAL FEES/CONSULTING	3				
TELEP/ INTERNET- CENTERS/OFFICE	4				
AUDIT	5				
PUPIL TRANSPORTATION	6				
MAINTENANCE OF BUSES	7				
EQUIP/MISC BUILDING REPAIRS	8				
PRINTING/PUBLISHING	9				
MEDICAL/MENTAL HEALTH SERVICES	10				
TRAVEL (LOCAL)/ADMIN/DISAB	11				
PARENT SERVICES	12				
OFFICE VEHICLE GAS/ MAINTENANCE	13				
PAYROLL PROCESSING FEES	14				
FOOD (non-USDA)	15				
PROGRAM MEMBERSHIPS	16				
DRUG TESTING/STAFF HIRE REQ.	17				
PEST CONTROL	18				
SUBSTITUTE WORKERS	19				
OTHER	20				
Total Other		1,750,981.00	1,750,981.00		0.00
Indirect Charges		98,000.00	98,000.00	100%	0.00
Total Federal		1,848,981.00	1,848,981.00		0.00
DHHS - ACF Funds		In-kind Needed	Received To Date	Balance Needed***	
Program Account 22		2018-2019			
Non-Federal Match @ 20%		462,245.00	852,542.00	-84%	-390,297.00

**** Head Start receives reimbursement from the Universal Service Administrative Company Schools and Libraries Division "E Rate" for program data services.
Total reimbursements received to date: \$50,755.64

DHHS - ACF Funds Final Program Account 20		2018-2019 Allocation	YTD Expenditures	Target % Expended	Budgeted Balance
Staff Training & Technical Asst.		22,101.00	22,101.00	100%	0.00
DHHS - ACF Funds		In-kind Needed	Received To Date	Balance Needed***	
Program Account 20		2018-2019			
Non-Federal Match @ 20%		5,525.00	5,525.00	0%	0.00

GT Fed 1,871,082.00
GT InKind 467,770.00

BROC HEAD START

Program Year 5 of 5

FYE 6/30/2019

FY 2018-2019

Financial Report (Final)

As of JUNE 30, 2019

As OF 06/30/2019	Final	Previous Month	Received	Expensed	Ending Month
Revenue/Expenditures		Balance		To Date	Balance
USDA (Food Program) Reimb.		0.00	107,768.00	107,768.00	0.00

Child Services General Fund

	Balance Forward	Receipts	Expenses	Balance
For Year Ended 6/30/2019				

Ashe County NC Pre-K Reimb		63,800.00		
Wilkes County NC Pre-K Reimb				
NC Head Start Advocacy - non federal \$				
Other Fees:		21,191.00		
Donation, Tom Bowman Photography				
Reimb fed funds - meals for Foster Grandparents				
Other - Sizemore A - replace air/heat unit				
Floor covering replaced - Lomax Head Start				
Roof replaced at Sizemore				
Painting job at Cub Creek Center				
Local Funds (Wilkes Co.) appropriation				
Local Funds, (Ashe Co.) appropriation				
Local Funds, (Alleghany Co.) appropriation				
Balance due on Audit for FYE 6/30/18				
Wilkes Community Action - Gift				
Alleghany Planning Committee-Gift				
Expenses:			67,575.00	
Less: CHECKS WRITTEN				
ENDING 6/30/2019	Totals	84,991.00	67,575.00	17,416.00