



# BROC Head Start

## Report to the Community 2009 - 2010

Grant # 04CH2524

### Age-Actual Enrollment

3 year olds----120 (59%)  
4 year olds----84 (41%)  
5 year olds-----1(0%)  
**Total -205**

**Funded Enrollment----183**  
**Average Daily Attendance 83%**  
**Average Monthly Enrollment - 185**

**Number of More at Four Slots**  
Ashe-----17  
Wilkes-----33

BROC Head Start is a federally funded child development program designed to prepare disadvantaged children for kindergarten and link families to services and education that will promote child and family success. Counties served are Alleghany, Ashe, and Wilkes for families who meet income guidelines. No fees are charged.

### Family Information

Number of Families Served 189  
Number on TANF----- 12 (6%)  
WIC-----139 (74%)  
Number below Poverty Level 177 (92%)  
Number above Poverty Level 12 (8%)  
Single Parent Families----- 77 (41%)  
Employed-----125 (66%)  
Unemployed----- 64 (34%)  
In School or Training-----17(9%)  
Less than High School----- 107 (57%)  
High School or GED----- 55 (29%)  
Some college-----21 (11%)  
Bachelors Degree----- 6 (3%)

### Primary Language

English----- 155 (76%)  
Spanish----- 50 (24%)

### Enrollment by Race

White.....177 (86%)  
Black..... 24 (12%)  
Multi-Racial..... 4 (2%)

### Enrollment by Ethnicity

- Hispanic 61 (30%)
- Non-Hispanic 144 (70%)

BROC Head Start was awarded a *Certificate of Excellence* from the Department of Health and Human Services in December 2007. The program is scheduled for another triennial Federal Review between October 1, 2010 and September 31, 2011.....



.....and there were no findings in the Head Start portion of the organization-wide audit, covering expenditures for the period of July 1, 2008 through June 30, 2009 of Blue Ridge Opportunity Commission, Inc. as determined by Gatewood, Hughey and Company, C.P.A. and the Department of Health and Human Services - Administration for Children and Families.

### Family Services

- ❖ 154 (81%) of families needed and received intervention services
- ❖ 189 (100%) of families received Health Education
- ❖ 12 Parent Education Newsletters were distributed bi-monthly
- ❖ 25 Parent Education Workshops provided in the tri county
- ❖ 132 (64%) of children were transported by Head Start buses

### Partners in Service

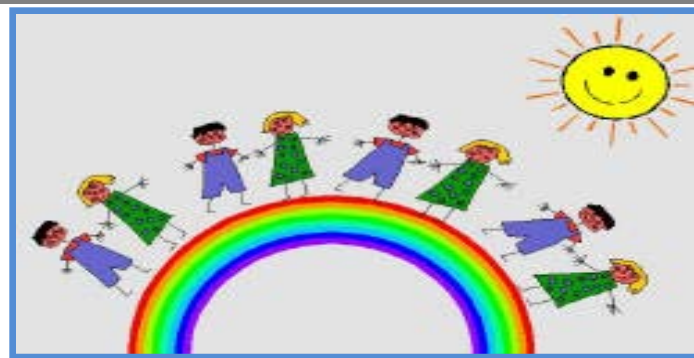
Wilkes Public Health Dental Clinic  
Alleghany Co. Partnership for Children  
Ashe County Partnership for Children  
Wilkes County Partnership for Children  
Wilkes Community College  
AmeriCorps  
NC Cooperative Extension  
N.C More at Four Program  
NC Collaboration Office  
Wilkes County Health Department  
Ashe County Health Department  
Alleghany County Health Department  
Laurie Cimino, MS, RD, L.D.N.  
Arlena Creasman, MH Professional  
Wilkes Co. Public School System  
Ashe Co. Public School System  
Alleghany Public School System  
LabCorp  
Nationwide Testing Association  
NC Division of Motor Vehicles-Driver  
Education Specialist  
Head Start Body Start

### Center Information

5 Centers (11 Classrooms)  
5 Star Licenses -5

### Facility Types

School Systems.....0  
Community Buildings ..... 1  
Agency Owned Centers....4 (3 of which are modular units)



### Child Screenings

**Developmental** - 196 screened and 13 needed and received intervention services

**Hearing** - 191 screened and 0 needed and received intervention services

**Speech** - 197 screened and 18 needed and received services

**Vision** - 198 screened with 14% needing follow-up and 100% received services

### Health & Nutrition Services

65,670 Nutritious meals were served to children

78% of children had up to date physicals

**Dental Examinations** - 197 received dental exams, 17% identified as needing services and 12% received treatment. Dental homes identified for 198 children. All others dropped before exams could be completed or parents refused services.

98% of the children enrolled completed or were up-to-date on their immunizations.

5 Behavioral health referrals with 5 follow-up's performed, and there were no behavioral health referrals to outside agencies.

199 Children had identified medical homes by end of enrollment.

No children were identified needing medical treatment and received treatment.

### Special Needs Children

23 Children (12 %) had disabilities

Top issues identified were:

- Developmental Delay
- Speech/Language



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### Volunteer Information

Total Number of Volunteers – 446  
Current/Former HS Parent/Guardians - 228  
Total Volunteer Service Hours – 7,130.25  
Total Volunteer Dollars - \$62,878.14  
Total of Other In-Kind Amount - \$29,197.86  
Grand Total - \$92,076.00

65 Parents and Guardians volunteered to transport their children to and from the Head Start Centers.

Congratulations to the Centers Top Volunteers

Cub Creek Center – Jason Smith– 118 Hours  
Gap Civil Center – Nicole Kroeger – 48 Hours  
Lomax Center – Dale Billings – 69.5 Hours  
N. Wilkesboro Center – Tabitha Hamby – 107 Hours  
Sizemore Center – Andrew Widner – 237.5

Congratulations to Roy Grubb, Parent of the Year from the Lomax Head Start Center. Mr. Grubb received this honor by volunteering the most hours from September through December 2009.

All volunteers have made an enormous difference in the day-to-day operations at the Head Start centers, and with the program.

Thank You Volunteers!

The program had 46 Employees and 12 (26%) were current or former Head Start Parents.

The program had 3 contracted staff. One (34%) was a current or former Head Start Parent.

### Parent Involvement Activities

The tri-county Parent of the Year is Roy Grubb from the Lomax Head Start Center! He won this honor by volunteering the most hours of any other parent during the July-December time period. He received an honorary plaque from the NC Head Start Association, as well as a gift and framed certificate from BROC Head Start.

Parent/Teacher conferences were held this program year in the months of October and in March.

Head Start Center Parent Committee meetings were held monthly at three of the centers and bi-monthly at two centers.

A total of 29 meetings were held this year with the following educational topics provided by speakers:

- Automobile Maintenance
- BROC Housing/Weatherization Program
- Budget Friendly Meals
- Curriculum Planning
- Expanded Food & Nutrition Education
- Fire Safety Issues
- Healthy Marriages/Healthy Relationships
- Raise a Reader Program
- Transition to Kindergarten

Head Start Parent Activity Projects Chosen:

3 Centers Chose Scrapbooking with Family  
2 Centers Chose Family Photos

78 (38%) enrolled children's fathers/father figures participated in the scheduled father/male involvement activities.

### Special Initiatives

- In June, 2009, BROC Head Start applied for the Head Start Body Start (HSBS) Play Space Grant award. These grant funds were specifically earmarked for outdoor play space enhancements at the Sizemore Head Start center. On September 24, 2009 BROC Head Start received a check in the amount of \$4,828.19. An Outdoor Learning Environment (OLE) Committee has been formed and plans are underway for an enhanced and safe OLE playground at the Sizemore center.
- BROC Head Start has applied for the E-rate discounts from the Schools and Libraries Universal Service Administrative Company (USAC). E-rate provides discounts to assist in the service categories: Telecommunications Services, Internet Access, and Internal Connection other than basic maintenance, and Basic Maintenance of internal connections. BROC Head Start is now waiting for the Funding Commitment Decision Letter which contains the USAC decision on funding request. If accepted, BROC Head Start will receive discounts of up to 90% of the costs of eligible services.

### Teacher Information

100% of classrooms have Teacher or Assistant with Associate or Bachelor Degree

50% of classrooms have Assistants with an Associate's or Bachelor Degree

54% of Teachers have a Bachelors Degree or Higher

Average Annual Teacher Salary \$17,650.00

30% of teachers are enrolled in higher degree programs

### Program Governance Training

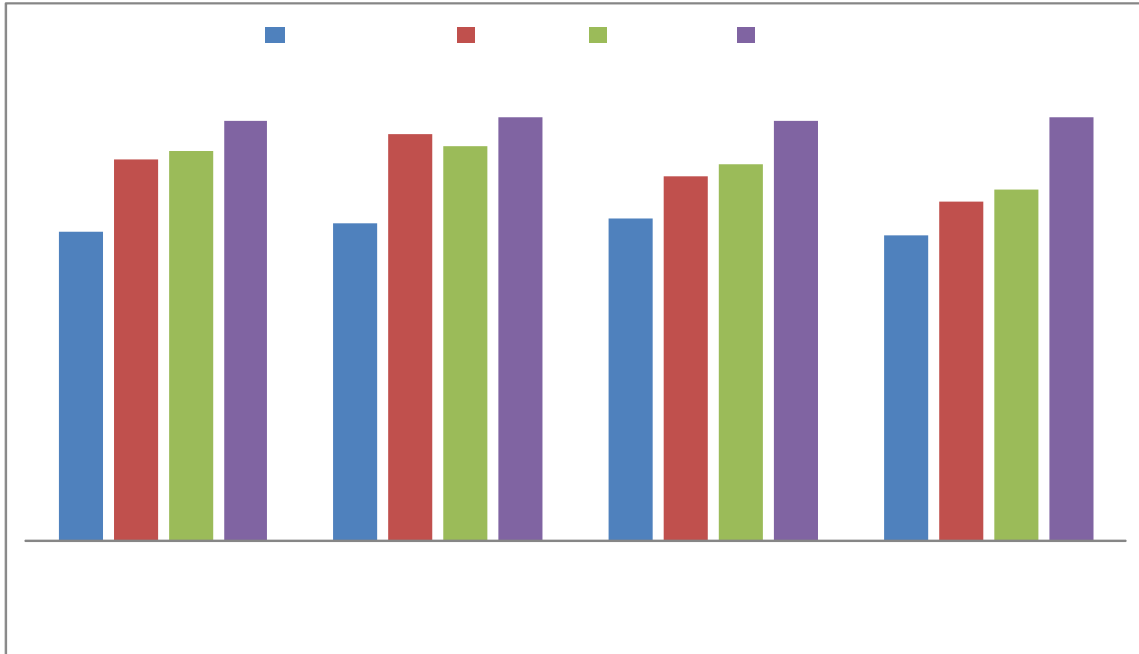
- An overview of Program Governance was provided to parents at the each of the first Center Parent Meetings, with a more in-depth training being provided to the Center Parent Committee Officers after they were elected.
- Governing Body Roles and Responsibility training was provided to Board Members and Policy Council.
- Program Self-Assessment Training was provided to Board Members and Policy Council.



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### **BROC HEAD START OUTCOMES** GAINS AND AVERAGES FOR ALL CLASSROOMS - FY 2009-2010



#### School Readiness Efforts

- Obtained the North Carolina Standard Course of Study for Kindergarten
- Developed a Child's Interest Survey that is completed by the parent at the beginning of the program year
- IMIL (I'm Moving, I'm Learning) curriculum implemented into the daily activity plans
- Children took field trips to the local elementary schools to visit kindergarten classrooms
- Kindergarten Readiness Checklist was completed on all children attending kindergarten in the fall
- Kindergarten Teacher spoke to parents at the Parent Meetings to discuss transition into the school environment
- Transition Handouts were given to all parents at the end of the program year to help with the transition from Head Start to kindergarten
- Continued to implement the Raising A Reader Program to promote literacy



### 2009-2010 Budget Expenditures Through June 30, 2010

DHHS - ACF Funds Program Account 22	2009-2010 Allocation	YTD Expenditures	Target % Expended	Balance
Personnel	740,728.00	740,728.00	10%	0.00
Fringe	373,236.00	351,412.00	94%	21,824.00
Travel	2,000.00	2,000.00	100%	0.00
Equipment	50,000.00	47,046.00	100%	0.00
Supplies	35,500.00	53,781.00	151%	(18,281.00)
Contract Services	43,750.00	30,129.00	69%	13,621.00
Facilities/Construction	0.00	0.00		0.00
Other:(utilities, phone, insurance licenses, maintenance, etc.)	255,747.00	260,285.00	102%	(4,538.00)
Indirect Charges	81,000.00	81,000.00	100%	0.00
<b>Total</b>	<b>1,581,961.00</b>	<b>1,569,335.00</b>	<b>100%</b>	<b>12,626.00</b>

DHHS - ACF Funds Program Account 22	In-kind Needed 2009-2010	Received To Date	Balance Needed	
Non-Federal Match @ 15.48%	<b>272,373.00</b>	<b>272,373.00</b>	<b>0%</b>	<b>0.00</b>

DHHS - ACF Funds Program Account 20	2009-2010 Allocation	YTD Expenditures	Target % Expended	Balance
Staff Training & Technical Assistance	<b>17,623.00</b>	<b>17,623.00</b>	<b>100%</b>	<b>0.00</b>

DHHS - ACF Funds Program Account 20	In-kind Needed 2009-2010	Received To Date	Balance Needed	
Non-Federal Match @ 15.48%	<b>3,228.00</b>	<b>3,228.00</b>	<b>0%</b>	<b>0.00</b>

**Funding Sources & Amounts for PY 43 2009 - 2010**

Department of Health & Human Services (PA 22) - \$1,487,142.00

In-kind and Cash Contributions (PA 22) - \$272,373.00

Department of Health & Human Services (PA 20) - \$17,623.00

In-kind and Cash Contributions (PA 20) - \$3,228.00

Department of Health & Human Services (ARRA COLA & QI) - \$94,819.00

N.C. More at Four Program (Ashe & Wilkes) - \$231,602.00

Ashe County More at Four Mini-Grant - \$3,000.00

CACFP - \$92,903.00

Local Funds - \$1,063.50

2009-10 Head Start Body Start Grant - \$4,828.00